

AGENDA

Tuesday June 15, 2010 Little America Resort & Hotel

7:15 AM – 7:45 AM **Continental Breakfast & Registration** (pick up name tags and packets)

7:45 AM – 8:35 AM **Welcome, Opening Remarks, and General Session**

7:45 AM – 8:15 AM

Welcome

Angie Van Houten

Merit Thomas

Jim Smith

Opening Remarks

Dr. Brent Sherard, M.D., MPD, FACP

Director and State Health Officer, BT Director

8:15 AM – 8:35 AM

County Public Health Contracts

Presenter: Angie Van Houten

Wyoming AB

Briefly cover the expectations that will be included in the county contract deliverables for Oct. 2010 through Sept. 2011.

8:15 AM – 8:35 AM

Hospital Funding

Presenter: Merit Thomas

Sheridan Room

Overview of the Hospital Preparedness Program as well as a description of this year's funding priorities

8:40 AM – 9:40 AM **PRESENTATIONS – SESSION 1**

8:40 AM – 9:40 AM

Introduction to WARN/HAN

Presenter: Paul Card

Big Horn Room, Capacity: 60

[Computers will be provided](#)



This session provides an overview of the three applications of the Wyoming Alert and Response Network (WARN) as well as a background of the Health Alert Network. Additionally, questions will be addressed such as why the Wyoming Department of Health has a Health Alert Network, who is in it and why, and when and how to request an alert to be sent.

8:40 AM – 9:40 AM

Strategic National Stockpile 101 (SNS 101)

Presenter: Bryon Hopper

Wyoming AB Capacity: 100



The Strategic National Stockpile (SNS) is a repository of antibiotics, chemical antidotes, vaccines, antitoxins, life support medications, intravenous administration and airway maintenance supplies and medical/surgical items. This course will provide an overview of the SNS; when and how the state can request these resources; and a basic understanding of how the SNS is delivered, received and distributed to support local public health responders dealing with a public health emergency.

8:40 AM – 9:40 AM

Emergency Support Function #8 (ESF #8) – Public Health and Medical Services: Moving from Soloist to Choir Member

Presenters: Bob Sherard

Yellowstone Room, Capacity: 40

The purpose of this course is to provide an overview of Emergency Support Functions (ESF) with special focus on the function and composition of ESF #8 – Public Health and Medical Services.

8:40 AM – 9:40 AM

Hazard Vulnerability Assessment What Is It? Does My Hospital or Healthcare Facility Have One?

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Does your hospital have an Emergency Response Plan (ERP)? If so, what types of emergencies is it based off of? Hospitals that are JCAHO accredited are required to conduct and annually review their Hazard Vulnerability Analysis (HVA). The HVA provides a systematic approach to recognizing hazards that may affect demand for the hospitals services or its ability to provide those services. The risks associated with each hazard are analyzed to prioritize planning, mitigation, response and recovery activities. The HVA serves as a needs assessment for the Emergency Response Plan. This process should involve community partners and be communicated to community emergency response agencies.

9:40 AM – 9:55 AM Break

9:55 AM – 10:55 AM

PRESENTATIONS – SESSION 2

9:55 AM – 10:55 AM

Volunteer Registry Hospital Bed Tracking

Presenter: Sheryl Anderson & Merit Thomas

Big Horn Room, Capacity: 60

[Computers will be provided](#)



The Wyoming Volunteer Registry, “WYeROLL—Wyoming Enrollment, Response, Operations, Logistics, Let’s Enroll”, system provides a statewide web-based volunteer registry system for medical and non-medical volunteers. This system is a work in progress as volunteer groups and individuals register on the system on a daily basis. Our intent is to

register, notify, and inform individuals who are interested in volunteering their time and skills in the event of an public health or medical emergency. This site can also be used to register and notify other partners, including private industry in the event of an emergency. Registering takes approximately 15-20 minutes. Additional features of the site include volunteer group-specific web pages with news, announcements and information/resources available



The Wyoming Hospital Bed Tracking System is an easy-to-use system for tracking and managing hospitals’ available resources, diversion status and capacity to respond to emergencies. Designed by hospital personnel and public health officials to be straightforward, this program is used to manage daily activity as well as for hospital capacity management when a public health or medical emergency occurs. This system also has the ability to provide multi-media notifications, utilizing email and text-to-

voice translation, and ensures that real-time data gets to first responders inside and outside of the hospital. The Hospital Bed Tracking System enables each hospital to report available beds by type; current facility including diversion status; and report number of ventilators and influenza patients.

9:55 AM – 10:55 AM

Suspicious Powder Response – Liaison Part 1 of 2 (2 hour session)

Presenter: Clay Van Houten, Shawna Dereemer, & Amber Erikson

Wyoming AB Capacity: 100

Description of how to use local and state public health resources during a suspicious powder event.

9:55 AM – 10:55 AM

Overview of Continuity of Operations

Presenters: Bob Sherard

Yellowstone Room, Capacity: 40

Description of the presentation (for use in conference program): This session introduces students to the concept of continuity planning. The course provides a brief overview of continuity, including its definition, the legal basis for continuity planning, the Continuity Program Management Cycle, and essential elements of a viable continuity program.

9:55 AM – 10:55 AM

NIMS: Why is it important to your Hospital or Healthcare Facility

Presenter: Marty Luna

Sheridan Room, Capacity: 40

This session will focus on the National Incident Management System (NIMS) and how this system can benefit hospitals and healthcare facilities.

11:00 AM – 12:00 PM PRESENTATIONS – SESSION 3

11:00 AM – 12:00 PM

Suspicious Powder Response – Liaison Continued Part 2 of 2

Presenter: Clay Van Houten, Shawna Dereemer, & Amber Erikson

Wyoming AB Capacity: 100

Description of how to use local and state public health resources during a suspicious powder event.

11:00 AM – 12:00 PM

Cyber Terrorism (Threats and Securing Information in Your Hospital or Healthcare Facility)

Presenter: Michael Crouch

Yellowstone Room, Capacity: 40

What do hackers look like? How do they act? Why do they do what they do? Can terrorist use or critical information systems to spread fear and panic? How might they do it? This session will briefly touch on these and other topics.

11:00 AM – 12:00 PM

Hospitals and First Responders How Do You Interface In a Mass Casualty Incident

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Has your hospital prepared for a mass causality incident? Part of the preparation is developing a relationship with your local first responders who will be relaying important information, and transporting patients to your facility. This class will highlight ways to improve communication and increase the chance of a successful outcome.

12:00PM – 1:15 PM Lunch On Your Own

1:15 PM – 2:15 PM PRESENTATIONS – SESSION 4

1:15 PM – 2:15 PM

WARN Collaborator

Presenter: Sheryl Anderson, Paul Card & Sheryl Roub

Big Horn Room, Capacity: 60

[Computers will be provided](#)



This session provides training to use the improved and additional features of the WARN upgrade (i.e. uploading/modifying documents in Document Center, etc.)

1:15 PM – 2:15 PM

Strategic National Stockpile Operations Management

Presenter: Bryon Hopper

Wyoming AB Capacity: 100



Years of planning, preparation and exercising by numerous agencies are required to successfully prepare for the delivery, receipt and distribution of the Strategic National Stockpile. This course will provide attendees with in-depth and detailed knowledge of the State's and its partners' operational management procedures for SNS resources when requested through the federal government during a public health emergency.

1:15 PM – 2:15 PM

Mass Fatality Planning

Presenter: Marty Luna

Sheridan Room, Capacity: 40

When planning for disasters it is important to consider the possibility of mass fatalities. This session will focus on the important aspects of planning for events that could include mass fatality.

2:15 PM – 2:30 PM

Break (Cookies and Drinks provided in Wyoming AB)

1:15 PM – 2:15 PM

PRESENTATIONS – SESSION 5

2:30 PM – 3:30 PM

Volunteer Registry Hospital Bed Tracking

Presenter: Sheryl Anderson & Merit Thomas

Big Horn Room, Capacity: 60

[Computers will be provided](#)



The Wyoming Volunteer Registry, “WYeROLL—Wyoming Enrollment, Response, Operations, Logistics, Let's Enroll”, system provides a statewide web-based volunteer registry system for medical and non-medical volunteers. This system is a work in progress as volunteer groups and individuals register on the system on a daily basis. Our intent is to register, notify, and inform individuals who are interested in volunteering their time and skills in the event of a public health or medical emergency. This site can also be used to register and notify other partners, including private industry in the event of an emergency. Registering takes approximately 15-20 minutes. Additional features of the site include volunteer group-specific web pages with news, announcements and information/resources available



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public health or medical emergency occurs. This system also has the ability to provide multi-media notifications, utilizing email and text-to-voice translation, and ensures that real-time data gets to first responders inside and outside of the hospital. The Hospital Bed Tracking System enables each hospital to report available beds by type; current facility including diversion status; and report number of ventilators and influenza patients.

2:30 PM – 3:30 PM

Building Bridges between PH and Hospitals

Presenter: Beth Young & Mark Holder

Wyoming AB Capacity: 100

Presenters will use a PowerPoint presentation to outline and discuss the various working relationships between public health and community agencies. The presentation will follow with group discussion where the audience can ask presenters specific questions about content.

2:30 PM – 3:30 PM

Epi Surveillance

Presenters: Amber Erikson, Reginald McClinton, & Katie Bryan

Yellowstone Room, Capacity: 40

Overview of disease surveillance activities and systems used by Epidemiologists in the Wyoming Department of Health.

2:30 PM – 3:30 PM

Introduction to Hospital First Receiver Training

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Is your hospital prepared to handle a mass hazardous materials incident. Historically only 20% of contaminated patients come in by ambulance, the rest just come in. The full HFR course is being offered to every hospital in the state and is sponsored by the Wyoming Department of Health's Hospital Preparedness Program. Come get an introduction to this informative and thought provoking three day course.

3:45 PM – 5:00 PM

PRESENTATIONS – SESSION 6

3:45 PM – 5:00 PM

Public Health-Emergency Management Interface

Presenter: Rob Cleveland & Paul Knepp

Wyoming AB Capacity: 100

Attendees of this session will learn the importance of local health and emergency management interface in planning for, and responding to various types of emergencies. Roles and responsibilities of individuals in the planning and response process will be discussed as well as interagency response planning and implementation. The importance of communications from an interagency perspective will also be discussed.

3:45 PM – 5:00 PM

Decon and PPE Equipment for Hospitals

Presenters: Kipp Sanders

Sheridan Room, Capacity: 40

Designed as a companion course to the Hospital First Receiver Program being offered state wide. This short course is designed to help you prepare for a mass hazardous materials incident through a needs assessment, and selection of the correct PPE and decontamination equipment for your facility.

5:00 PM

DAY 1 PRESENTATIONS CONCLUDE

Wednesday, June 16, 2010

Little America Resort & Hotel

7:15 AM – 8:00 AM Registration Continental Networking Breakfast Wyoming AB

8:00 AM – 9:00 AM PRESENTATIONS – SESSION 1

8:00 AM – 9:00 AM

Smallpox Planning and Training Part 1 of 2 (2 hour session)

Presenter: Dr, Tracy Murphy

Wyoming AB Capacity: 100

The elimination of smallpox through worldwide vaccination programs represents a success story in the eradication of a disease that is severely contagious and often fatal. Nonetheless, the virus is still present in laboratories and following the events of September and October 2001, there is growing concern that smallpox could be used as a bioterrorism agent. In part one of this presentation, the details of the disease, including the clinical manifestations and life cycle, will be addressed. Additionally, there will be a focus on the clinical management of the disease and the county planning guide should an outbreak occur.

8:00 AM – 9:00 AM

Introduction to Homeland Security Exercise and Evaluation Program (HSEEP)

Presenters: Jim Smith

Yellowstone Room, Capacity: 40

The Homeland Security Exercise and Evaluation Program (HSEEP) is a capabilities and performance-based exercise program which provides a standardized policy, methodology, and terminology for exercise design, development, conduct, evaluation, and improvement planning.

This session will provide a brief introduction to the HSEEP program and available resources. The purpose of the HSEEP is to provide common exercise policy and program guidance that constitutes a national standard for exercises. HSEEP includes consistent terminology that can be used by all exercise planners, regardless of the nature and composition of their sponsoring agency or organization.

8:00 AM – 9:00 AM

Hazard Vulnerability Assessment What Is It? Does My Hospital or Healthcare Facility Have One?

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Does your hospital have an Emergency Response Plan(ERP)? If so, what types of emergencies is it based off of? Hospitals that are JCAHO accredited are required to conduct and annually review their Hazard Vulnerability Analysis (HVA). The HVA provides a systematic approach to recognizing hazards that may affect demand for the hospitals services or its ability to provide those services. The risks associated with each hazard are analyzed to prioritize planning, mitigation, response and recovery activities. The HVA serves as a needs assessment for the Emergency Response Plan. This process should involve community partners and be communicated to community emergency response agencies.

8:00 AM – 9:00 AM

PRESENTATIONS – SESSION 2

Smallpox Planning and Training Part 2 of 2

Presenter: Chuck Hall, & Merit Thomas

Wyoming AB Capacity: 100

9:10 AM – 10:15 AM

The Hospital Smallpox Preparedness and Response planning session will be offered by Merit Thomas and Chuck Hall. The presenters will provide guidance in the development or updating of hospital smallpox plans and coordination of the plans with local public health agencies. Information regarding the necessity for development of hospital, public health and community smallpox response teams will be presented.

Introduction to Hospital First Receiver Training

Presenters: Kipp Sanders

Sheridan Room, Capacity: 40

9:10 AM – 10:15 AM

Is your hospital prepared to handle a mass hazardous materials incident. Historically only 20% of contaminated patients come in by ambulance, the rest just come in. The full HFR course is being offered to every hospital in the state and is sponsored by the Wyoming Department of Health's Hospital Preparedness Program. Come get an introduction to this informative and thought provoking three day course.

10:15 AM – 10:30 AM

Break

10:30 AM – 1200 PM

PRESENTATIONS – SESSION 3

Legal Considerations During a Public Health Emergency

Presenter: Robin Cooley

Wyoming AB Capacity: 100

10:30 AM – 12:00 PM

When emergencies occur, particularly those that involve public health, the legal ramifications of actions are often left unconsidered. Consequently, it is important to understand the limitations and legal considerations in order to operate successfully within such limits during a public health emergency.

10:30 AM – 12:00 PM

Hospitals and First Responders How Do You Interface In a Mass Casualty Incident

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Has your hospital prepared for a mass causality incident? Part of the preparation is developing a relationship with your local first responders who will be relaying important information, and transporting patients to your facility. This class will highlight ways to improve communication and increase the chance of a successful outcome.

**12:00PM – 1:30 PM Working Lunch Provided with Subject Matter Expert Roundtable
Wyoming AB**

1:40 PM – 2:40 PM PRESENTATIONS – SESSION 4

1:40 PM – 2:40 PM

Zoonotic Disease and Public Health

Presenter: Dr. Karl Musgrave

Wyoming AB Capacity: 100

Dr. Musgrave will discuss the common zoonotic diseases of Wyoming and their subsequent impact on public health.

1:40 PM – 2:40 PM

Civil Support Team Capabilities Overview (CST)

Presenter: TBD

Yellowstone Room, Capacity: 40

In a world of increasing acronyms it is important not to drown in the alphabet soup titles. In this presentation, the various roles, responsibilities, and details of the Civil Support Team (CST) will be elaborated on in the hopes of providing a complete picture of the capabilities of the CST.

1:40 PM – 2:40 PM

Four In One 1-888 WY Train, We Tip, Radiological Kits

Presenter: Amber Erickson, Jim Smith, Bruce Hayes, Sheryl Roub, and Chuck Hall

Sheridan Room, Capacity: 40



Overview of the premier learning resource for professionals who protect the public's health. A free service of the [Public Health Foundation, www.train.org](http://www.train.org) is part of the newly expanded Training Finder Real-time Affiliate Integrated Network (TRAIN).

This overview will provide the participant with information on: How and why you should join WyTrain. Registering for online courses, tracking your learning with personal online transcripts, how to stay informed of the latest public health trainings for your area or expertise. Visit, register and start learning today! <https://wy.train.org>



Hotline Numbers

**800-78-CRIME 800- 47-DRUGS
800 -47-ARSON 800-US-FRAUD**

An overview of WeTip. The basic purpose of WeTip Inc. is to provide an absolutely anonymous crime reporting resource to residents, students and businesses throughout the entire Nation. WeTip has been established by citizens and for citizens, who have information regarding a crime but fear reprisal from the criminal they are turning in. WeTip has been created as an effective tool for law enforcement, not to circumvent law enforcement, but to help law enforcement and corporate security investigations. This tool is

<http://www.wetip.com>

Additionally there will be an overview of yearly reports and how we gather data for the Public Health Emergency Response Line as well as an introduction to Radiological Terrorism Training Kits.

2:40 PM – 2:55 PM	Break (Cookies and Drinks provided in Wyoming AB)
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2:55 PM – 3:55 PM PRESENTATIONS – SESSION 5

2:55 PM- 5:00 PM

Strategic National Stockpile Inventory Management Part 1 of 2 (2 hours)

Presenter: Bryon Hopper & Sheryl Roub

Wyoming AB Capacity: 100



This course will provide an overview of how and why the State initially establishes an inventory management system (IMS) to track the statewide distribution of Strategic National Stockpile assets and then passes this IMS on to counties receiving assets, to allow for inventory management at the local level. The recently created Excel Spreadsheet “thumb drive” system will be explained and demonstrated.

2:55 PM- 3:55 PM

Decon and PPE Equipment for Hospitals

Presenter: Kipp Sanders

Sheridan Room, Capacity: 40

Designed as a companion course to the Hospital First Receiver Program being offered state wide. This short course is designed to help you prepare for a mass hazardous materials incident through a needs assessment, and selection of the correct PPE and decontamination equipment for your facility.

5:00 PM DAY 2 PRESENTATIONS CONCLUDE

Thursday, June 17, 2010

Little America Resort & Hotel

7:15 AM – 8:00 AM Registration Continental Networking Breakfast Wyoming AB

8:00 AM – 9:15 AM PRESENTATIONS – SESSION 1

8:00 AM - 9:15 AM

Coordination with Health for Clan Labs

Presenter: Kebin Haller

Big Horn Room, Capacity: 60

Clandestine labs can pose a serious problem for public health. Thus, it is critical to have proper coordination between the various health programs in order to deal properly with clan labs and their outcomes.

8:00 AM - 9:15 AM

The Future of County SNS Plan Requirements & Review

Presenter: Bryon Hopper

Wyoming AB Capacity: 100



The Public Health Emergency Preparedness Program will begin utilizing the Center for Disease Control and Prevention's (CDC) Technical Assistance Review (TAR) tool for annual review of County SNS plans.

This presentation will briefly review this tool and explain changes in the process PHEP will use for the annual review of county SNS plans.

8:00 AM - 9:15 AM

Amber Alert

Presenters: Tim Olsen

Yellowstone Room, Capacity: 40

This will be an overview of the WY Amber Alert system. The presentation will be a slide show with opportunity for questions at the conclusion.

8:00 AM - 9:15 AM

Brining It All Together: Mini Smallpox Tabletop Exercise (space is limited)

Presenter: Jim Smith

Sheridan Room, Capacity: 40



The same exercise will be presented twice in order to allow more participation. The Smallpox Tabletop Exercise offers participants an opportunity to gain an understanding of problems they could possibly face in response to a biological incident.

The exercise is intended to focus on the overall Public Health and Hospital response and decision-making process. The exercise will build on and emphasize information shared with Summit participants over the last three days. This tabletop exercise is for Training Summit purposes only and will not result in an After Action Report.

9:15AM – 9:30 AM Break

9:30 AM – 10:45 AM PRESENTATIONS – SESSION 2

9:30 AM -10:45 AM

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11:00 AM – 12:00 PM PRESENTATIONS – SESSION 3

11:00 AM - 12:00 PM

Introduction to WARN/HAN

Presenter: Paul Card

Big Horn Room, Capacity: 60



This session provides an overview of the three applications of the Wyoming Alert and Response Network (WARN) as well as a background of the Health Alert Network. Additionally, questions will be addressed such as why the Wyoming Department of Health has a Health Alert Network, who is in it and why, and when and how to request an alert to be sent.

11:00 AM - 12:00 PM

WARN: Who Are Your Partners and How to Bring Them on Board

Presenters: Susan Dasher & Beth Young

Wyoming AB Capacity: 100



In order for the WARN system to be effective, the individuals who are involved must be on the same page. In this session we will discuss the importance of getting to know your partners and ensuring that the WARN system can operate successfully.

11:00 AM - 12:00 PM

Come Get your Vaccine! Innovations in Media Messaging

Presenter: Audrey Gray, Jillian Riddle, & Robert E. Harrington

Yellowstone Room Capacity: 40

The 2009-2010 H1N1 (Swine flu) response stressed many aspects of the public health system, but little did we know that a major stressor would be convincing people to get vaccinated. The Casper-Natrona County Health Department developed three television commercials to address the issue of inoculating people with the H1N1 vaccine. Instead of targeting the traditional vaccine groups, the CNCHD used humorous commercials to target the younger age group; this group is a high risk group for H1N1 as defined by CDC. Special care was taken to be sure a consistent message was delivered and specific socio-economic demographics were targeted. A focus group of individuals in the younger age group was solicited and scripts were developed with people from this group.

12 PM DAY 3 PRESENTATIONS CONCLUDE

12:00 PM – 1:30 PM Lunch On Your Own for those remaining for Interoperable Communications Training and WARN Administrator Training

1:30 PM – 3:20 PM

WARN Administrator (See session description and pre requisites)

Presenter: Sheryl Anderson & Sheryl Roub

Big Horn Room, Capacity: 60

(Bring your own computer)



This session will familiarize attendees with the WARN County Coordinator Guidelines and provide hands on training. At the end of the session, attendees will be ready to complete the County WARN Coordinator Proficiency Process.

1:30 PM – 4:30 PM

Interoperable Communications (Radios) (See session description and pre requisites)

Presenter: Roger Burr, Paul Card, & Steve Huerta

Sheridan Room Capacity: 30

Practical use of radio hardware, setup and adaptation of equipment; must, can and can't do issues related to radio use, seeking and using alternate resources (RACES/ARES/FCC); using local and wide area repeaters, simplex communication modes, interoperability and statewide WYOLINK radio system.

3:30 PM – 4:30 PM

WARN PHRC Document Library Development (See session description and pre requisites)

Presenter: Sheryl Anderson & Sheryl Roub

Big Horn Room, Capacity: 60

(Bring your own computer)



Pre-requisite – This class is only for Public Health Response Coordinators. This hands-on class will offer an opportunity for the PHRCs to restructure their portion of the Document Center in a logical, consistent manner.

See you at the
**40th Wyoming
Trauma Conference
August 19th through 22nd
2010**

CONFERENCE NOTES

CONFERENCE NOTES

PARTICIPANT FEEDBACK FORM

We would greatly appreciate it if you could take a few minutes to complete the following survey.

Event Name: **2010 Summit Training** Event Date: _____

Event Location: **Cheyenne, WY**

Participant Name (optional): _____

Organization: _____ Title: _____

Did you receive training or did you have experience in this role prior to the 2010 Training Summit?

☐ Yes ☐ No

*Please rate, on a scale of 1 to 5, your overall evaluation of the exercise relative to the questions provided below, with 1 indicating a rating of **Strongly Disagree** and 5 indicating a rating of **Strongly Agree**.*

<u>Assessment Factor</u>	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
a. The presentations that I attended were, on average, applicable to my profession, services, etc.	1	2	3	4	5
b. The facilitators were knowledgeable about the material on which they presented.	1	2	3	4	5
c. The 2010 Summit Training was valuable to someone in my position.	1	2	3	4	5
d. I feel that I greatly benefited from attending the 2010 Summit Training.	1	2	3	4	5
e. This event greatly assisted me in further developing my skills and knowledge base.	1	2	3	4	5
g. Overall, I was satisfied with the 2010 Summit Training.	1	2	3	4	5

Please answer the following questions.

What areas of the 2010 Summit Training could use improvement?

What areas of 2010 Summit Training were most valuable and should be kept?

Other comments?